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Organisation internationale de normalisation
International Organization for Standardization
Международная Организация по Стандартизации



Kevin McKinley
Deputy Secretary-General

**TO ISO MEMBER BODIES AND
CORRESPONDENTS MEMBERS**

Your ref.
Our ref. ISO 26000

Date 2011-01-04

ISO member appointments to support ISO 26000 post publication activities

Dear ISO Member,

This communication is a follow-up to the ISO Secretary-General's circular letter dated 23 November 2010 regarding ISO 26000 post publication activities being undertaken by the previous ISO SR Working Group leadership (Sweden (SIS) and Brazil (ABNT)).

The leadership has recently communicated post publication organisation (PPO) arrangements including the role, responsibilities and membership of a PPO Secretariat, PPO Stakeholder Advisory Group (PPO SAG), and a PPO National Standards Body Information Network (PPO NIN) (see attached document). Included for your information is a list of nominations of representatives and alternates to the PPO Stakeholder Advisory Group, as was foreseen at the ISO SR WG Copenhagen meeting in May 2010.

I kindly ask that ISO members nominate up to 2 appropriate representatives (e.g., ISO 26000 national mirror committee leader and support person) for the PPO National Standards Body Information Network (PPO NIN). This network will be established as a "LinkedIn" group to help support the ISO 26000 post-publication work as described in the attached document.

Please send your appointees' names and coordinates directly to Anna-Karin Jansson (anna-karin.jansson@sis.se) **before 30 January 2011**.

Thank you for your attention to this matter and I wish everyone a happy and healthy holiday season.

Yours sincerely,

A handwritten signature in black ink that reads 'Kevin McKinley'.

Kevin McKinley

Attachments

cc.	President	Treasurer
	Vice-president (technical management)	IEC General Secretary
	Vice-president (policy)	WG SR leaders



Handled by, phone

Kristina Sandberg, +46 8 555 520 61

E-mail

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ISO 26000 Post Publication Organization

Background

On completion of its task, i.e. the finalization of ISO 26000, the ISO/TMB Working Group on Social Responsibility, including all its subgroups, was disbanded on 14 September 2010 (Resolution attached as Annex 2).

The ISO/TMB decided during its meeting on 13-14 September 2010, that SIS and ABNT were to decide on a post publication organization. SIS and ABNT were asked to take into consideration the proposal for Post Publication Organisation as agreed by the WG SR during its closing plenary meeting in Copenhagen in May 2010 (document WG SR N192 rev 1).

Further, ISO/TMB encouraged ISO member bodies to maintain committees of experts at the national level based on the recommended multi-stakeholder composition and balance, for post publication activities of ISO 26000, in accordance with the WG SR resolution 8 from Copenhagen.

Based on this, ABNT and SIS have agreed on the following Post Publication Organization.

Organization (PPO)

1. Terms of Reference

- Assess and advise ISO/TMB on any proposals to revise ISO 26000;
- Advise ISO/CS on requests for interpretation of ISO 26000 from NSBs;
- Advise ISO/CS on promotion, communication and training activities;
- Gather information to identify good and bad practices in using ISO 26000, and report to ISO/CS;
- Review and assess results of the systematic review and advise ISO/TMB.

2. Composition

I. PPO Secretariat

The current WG SR Secretariat (secretaries and appointed chairs) - to advise ISO/CS and/or ISO/TMB on the post publication activities listed in the terms of reference above.

Secretariat: SIS, Kristina Sandberg
Co-secretariat: ABNT, Eduardo Campos de São Thiago
Chair: appointed by ABNT, Jorge Cajazeira
Vice Chair: appointed by SIS, Staffan Söderberg

II. PPO Stakeholder Advisory Group (PPO SAG)

Former structure of CAG with two additional representatives for each stakeholder category (i.e. in total 4 from each category) - to advise the PPO Secretariat in the post publication activities listed in the terms of reference above.

III. PPO National Standards Body Information Network (PPO NIN)

Current chairs and/or secretaries of NSB SR Mirror committees (maximum 2/member country) - share information about national PPO activities and to feed these into the PPO secretariat.

3. Way of working

Communication

1. PPO Secretariat gathers information from PPO SAG and PPO NIN.
2. PPO Secretariat seeks advice from PPO SAG once every three months, or when deemed necessary by the PPO secretariat.
3. PPO Secretariat may produce three types of deliverables
 - a. Proposed issues for TMB or CS to act on.
 - b. Proposals for amendments to existing ISO 26000.
 - c. Proposals for revision of ISO 26000.
4. Meetings and communications should be conducted through electronic means as far as possible. One physical meeting per year is likely to be needed. Measures should be taken to allow for non-physical participation (video or teleconference).

Balance

The PPO Secretariat may call upon other competences as needed, including for example language resources.

Operating Guidelines

The PPO Secretariat shall develop proposed operating guidelines for how issues of interpretation will be dealt with including how questions related to authoritative instruments will be interpreted.

These guidelines should:

1. Provide for a role for the ILO in all questions relating to labour standards and associated practices. Questions related to international instruments cited in the bibliography of ISO 26000 shall be directed to the respective responsible organization.
2. Take into account concerns raised during the Copenhagen closing plenary of TMB/WG SR noting in particular:
 - the role of stakeholder representatives (i.e. individual or stakeholder group; representation) and the challenge of maintaining the stakeholder networks;
 - the engagement of the NSBs and their stakeholders;
 - the engagement and role of other MoU partners.

Annex 1 – Work items for the PPO secretariat, 2010

Work items during 2010	Responsible	Date
Confirm Secretaries and Chairs of PPO Secretariat	Kristina Sandberg	
Confirm membership of PPO Advisory Group	Kristina Sandberg	
The Stakeholder Groups shall confirm their Advisory Group representatives and alternates. The process of replacement of the representatives and alternates is at the discretion of each Stakeholder Group. Recommended criteria for the selection of representatives include commitment and ability to actively contribute regional and gender balance	Each Stakeholder Group	
Set up Linked In (or similar) groups for PPO Stakeholder Advisory Group	Kristina Sandberg	
Set up Linked In (or similar) groups for PPO NSB Information Network	Kristina Sandberg	
Develop Guidelines for 1) PPO Secretariat 2) PPO SAG 3) PPO NIN		

Annex 2 – ISO/TMB Resolution

TECHNICAL MANAGEMENT BOARD RESOLUTION 114/2010

Social responsibility

The Technical Management Board

Notes the ISO/CS role in supporting all activities after the publication of a standard and invites SIS and ABNT to support ISO/CS,

Thanks the WG SR for their work to develop document WG SR N 192 rev 1, proposing terms of reference and composition for a post publication group,

Asks SIS (Sweden) and ABNT (Brazil) to take these proposals into account in their organization of post publication activities,

Encourages ISO member bodies to maintain committees of experts at the national level based on the recommended multi-stakeholder composition and balance, for post publication activities of ISO 26000,

Asks that member bodies share relevant enquiries they receive with ISO/CS which can be taken into account in post publication activities,

Further asks that enquiries from international level organizations be dealt with by ISO/CS in conjunction with SIS and ABNT,

Requests that all working documents developed during the ISO/TMB/WG SR process and uploaded to the ISO SR working space (currently at <http://www.iso.org/wgsr>) are maintained as a collection and made fully available for public download (with an appropriate status notification on the webpage),

Thanks the WG SR Leadership and many experts from all over the world for their time commitment and spirit of consensus during the work to develop ISO 26000,

Disbands the WG SR.

Handled by
Eduardo Campos de São Thiago
E-mail: edu.thiago@abnt.org.br

Draft COMPOSITION OF THE PPO (Post Publication Organization)

MEMBERSHIP	POSITION	NAME	ALTERNATE REPRESENTATIVES
The former WG SR Leadership	<i>Chair</i>	<i>Jorge Cajazeira,</i>	--
	<i>Vice-chair</i>	<i>Staffan Söderberg</i>	--
	<i>Secretary</i>	<i>Kristina Sandberg</i>	--
	<i>Co-secretary</i>	<i>Eduardo São Thiago</i>	--
Stakeholder Categories	<i>Consumer</i>	<i>Ratna Devi Nadarajan (Malaysia)</i>	<i>Felicia Monye (Nigeria)</i>
		<i>Sri Ram Khanna (India)</i>	<i>Gefei Yin (China)</i>
		<i>Sadie Homer (CI)</i>	<i>Claus Jørgensen (Denmark)</i>
		<i>Linda Golodner (US)</i>	<i>Jorge Molina (Mexico)</i>
		--	<i>Jens Henriksson (Sweden)</i>
	<i>Government</i>	<i>Anna Linusson (Sweden)</i>	<i>Kernaghan Webb (UN GC)</i>
		<i>Michael Wimmer (Germany)</i>	<i>Wolfram Tertschnig (Austria)</i>
		<i>Parveen Kumar Gambhir (India)</i>	<i>Sufyan Alirhayim (Oman)</i>
		<i>Adrien Lopez (Chile)</i>	<i>Andrea Santini Henriques (Brazil)</i>
	<i>Industry</i>	<i>Luisa Diaz (Costa Rica)</i>	<i>Khatoon Al Ansari (Bahrain)</i>
		<i>Alan Fine (South Africa)</i>	<i>Sebastian Bigorito (Argentina)</i>
		<i>Anne Gadegaard (Denmark)</i>	<i>Michael Chiam (Malaysia)</i>
		<i>Adam Greene (IOE)</i>	<i>Marie d'Huart (Belgium)</i>
		--	<i>Karla Guerrero (Mexico)</i>
		--	<i>Sebastiano Toffaletti (NORMAPME)</i>
	<i>Labour</i>	<i>Dwight Justice (ITUC)</i>	<i>Mariatou Guiehoa (Cote d'Ivoire)</i>
		<i>Clovis Scherer (Brazil)</i>	<i>Peter Colley (Australia)</i>
		<i>Ornella Ciona (Italy)</i>	<i>Nathalie Guay (Canada)</i>
		<i>Thomas Thomas (Singapore)</i>	
	<i>NGO</i>	<i>Khawla Al-Muhannadi (Bahrain)</i>	<i>Bart Slob (Red Puentes)</i>
		<i>Aron Belinky (Brazil)</i>	<i>Carolyn Schmit (Ecologia)</i>
		<i>Kim Christiansen (Denmark)</i>	<i>Adrian Henriques (UK)</i>
		<i>Sandra Adler (Sweden)</i>	<i>Daira Gomez (Costa Rica)</i>
	<i>SSRO</i>	<i>Hans Kröder (The Netherlands)</i>	<i>Joanne Petrini (Canada)</i>
		<i>Michelle Bernhart (IABC)</i>	<i>Divya Kirti Gupta (India)</i>
		<i>Yassir Yaghfour (Morocco)</i>	<i>Suharman Nurman (Indonesia)</i>
		<i>Dante Pesce (Inter. CSR Network)</i>	<i>Elisabeth E. Petersen (Sweden)</i>
	Additional representatives	<i>ILO</i>	<i>Emily Sims</i>
<i>GRI</i>		<i>Paul Hohnen</i>	--
<i>UN GC</i>		<i>Kernaghan Webb</i>	--
Representatives from the Former TGs	<i>TG 1 - Convenor</i>	<i>Beer Bodoo</i>	--
	<i>Co-convenor</i>	<i>Lars-Gunnar Lundh</i>	--
	<i>TG 2 - Convenor</i>	<i>Hidemi Tomita</i>	--
	<i>Co-convenor</i>	<i>Adriana Rosenfeld</i>	--
	<i>TG 3 - convenor</i>	<i>Sophie Clivio</i>	--
	<i>Co-convenor</i>	--	--
	<i>TG 4 - Convenor</i>	<i>Jonathon Hanks</i>	--
	<i>Co-convenor</i>	<i>Kenichi Kumagai</i>	--
	<i>TG 5 - Convenor</i>	<i>Pierre Mazeau</i>	--
	<i>Co-convenor</i>	<i>Charlene Hewat</i>	--
<i>TG 6 - Convenor</i>	<i>Martin Neureiter</i>	--	
<i>Co-convenor</i>	<i>Koneru Vijaya Lakshmi</i>	--	
Rep. from the former EC	<i>Project Leader</i>	<i>Deni Greene</i>	--